ARC16	Instructions

Have an account of “Smart Conference”?

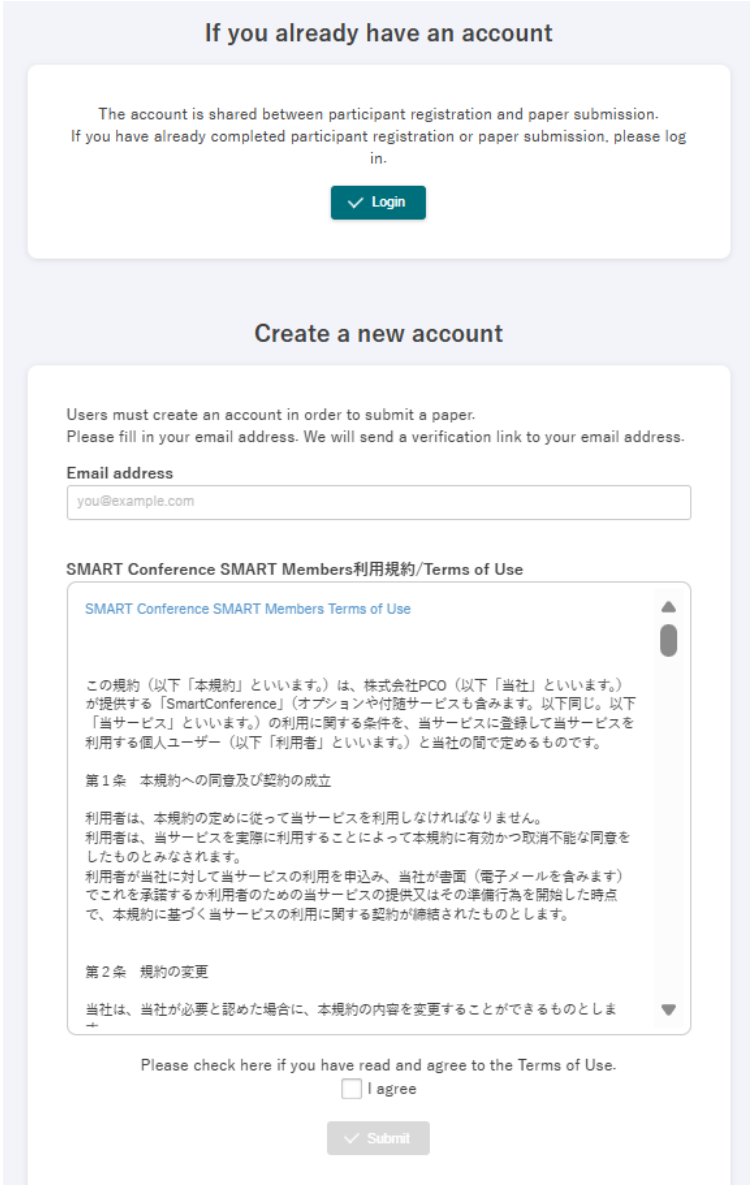
https://smartconf.jp/auth/register/arc16

YES

Please click here to go to slide 4

No

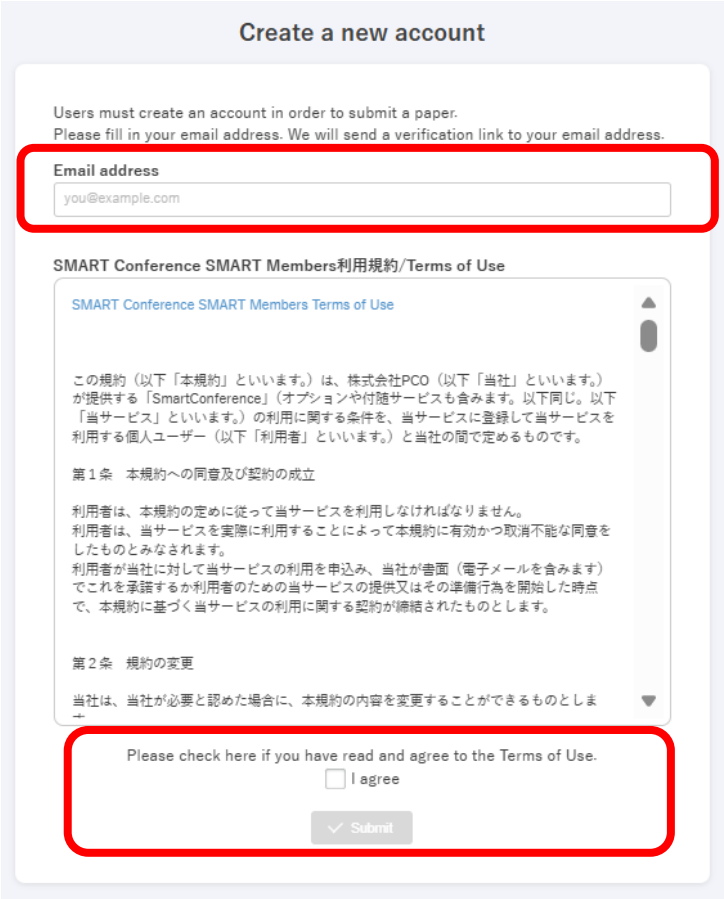
Please begin with next slide



ARC16 | How to Submit your extended summary? (1) – Create your account

You are required to create your account first

1. Enter your email address
2. Read and agree to the Terms of Use
3. Submit



4. You will receive an email to active your account.

Thank you for creating a registration account for the ARC16.
To activate your account, please confirm your email by clicking on the URL below.

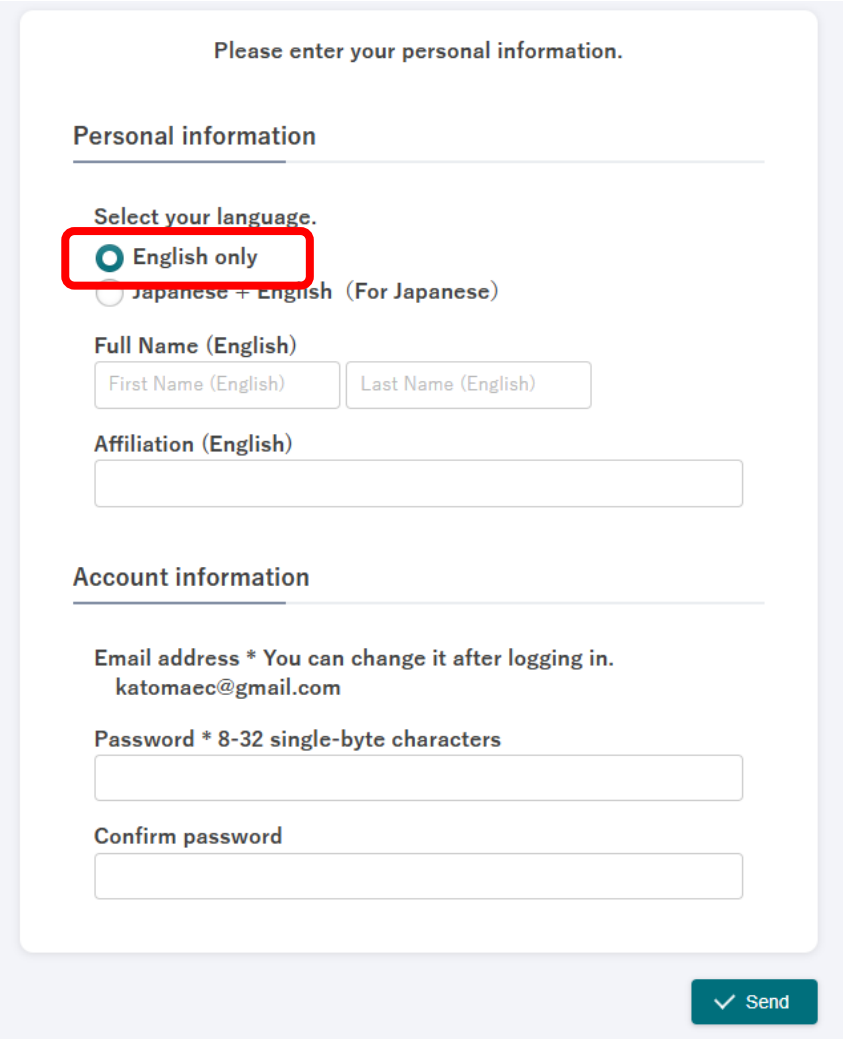
https://smartconf.jp/auth/register_input?site=381&hashkey=a836d3b651221d46837

Please note that this e-mail is sent automatically.
If you do not recognize this e-mail, please contact the secretariat below.

****

ARC16
ARC16 Secretariat ARC16 Registration Desk

ARC16 | How to Submit your extended summary? (2) – Enter your personal information



1. Select:
   - English only
   - Full Name
   - Affiliation

2. Set a password and click “Send”.

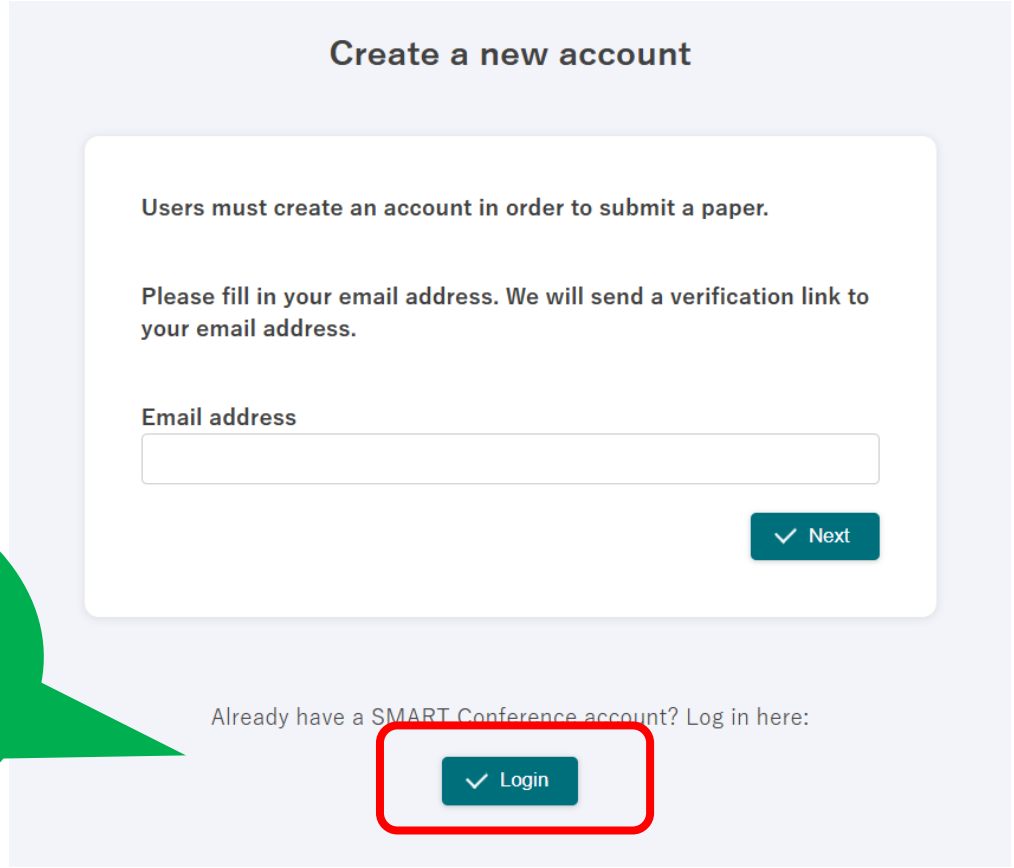
3. Please click here to go to slide 8.

NOTE
Please DO NOT enter in Japanese.
日本語は入力しないでください

ARC16	How to login your account (1)

https://smartconf.jp/auth/register/arc16

Click "Login" to access your account.

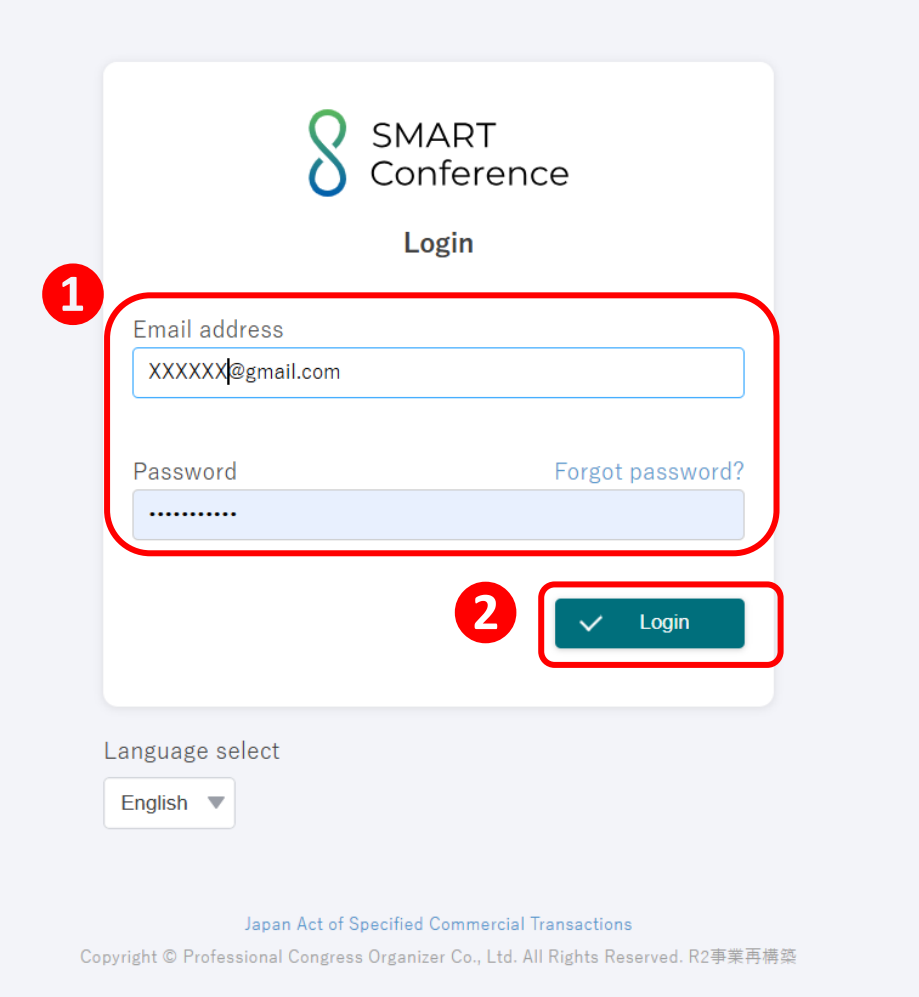


IMPORTANT!

This action can be linked "**ARC16**" to your account.

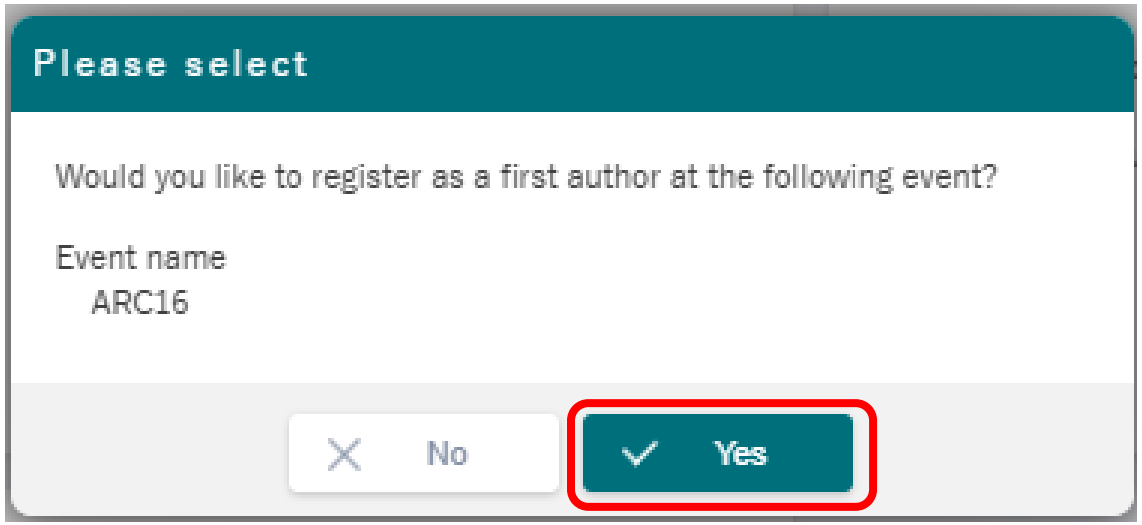
ARC16	How to login your account (2)

1. Enter the email address and password associated with your account.
2. Click "Login" to access your account.



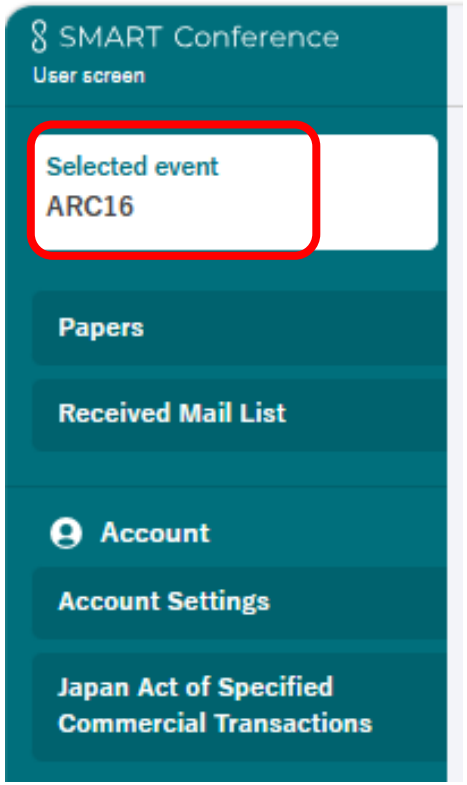
ARC16	How to login your account (3)

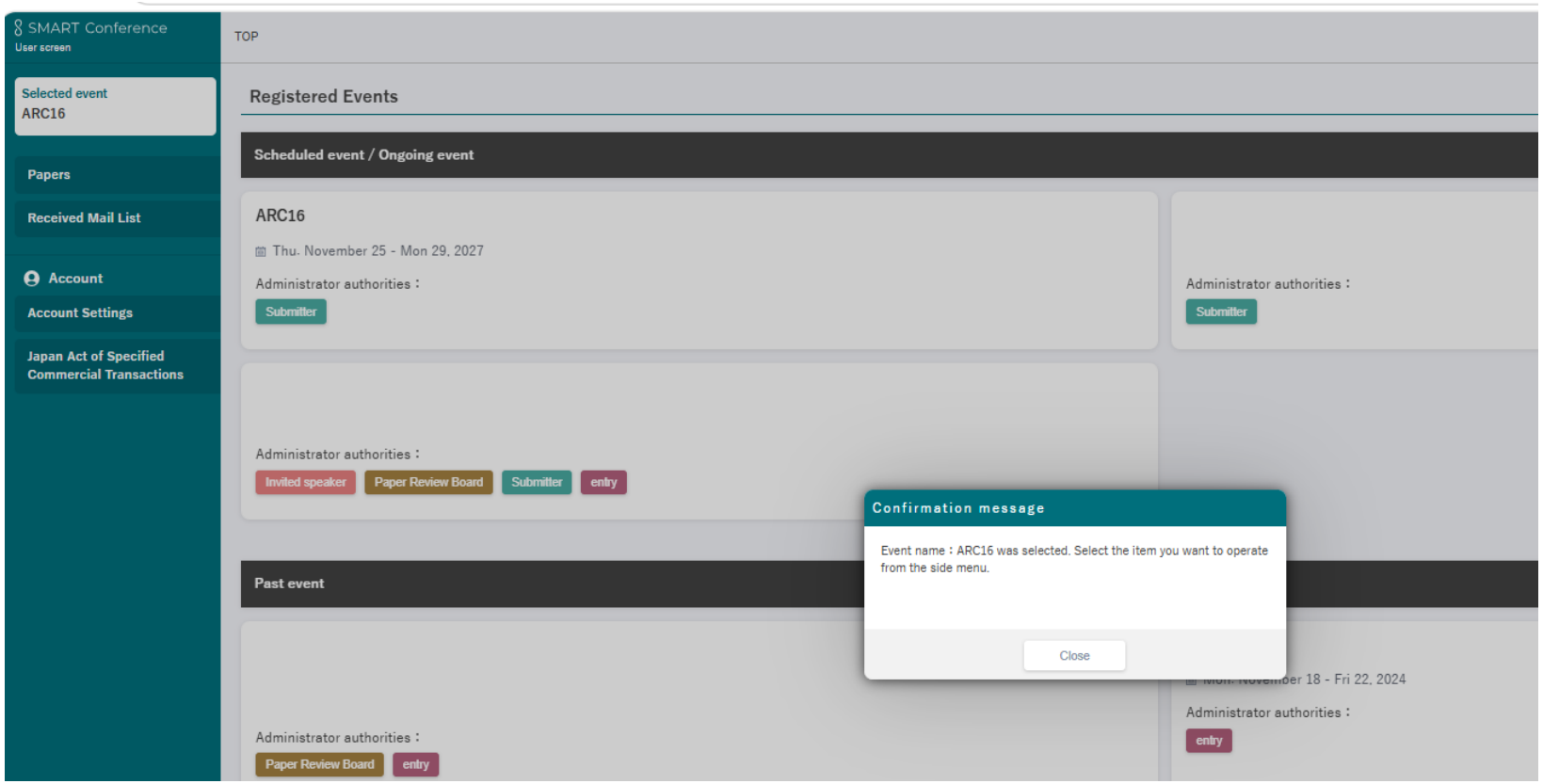
Click “Yes" to sign in to the ARC16.



ARC16 | How to login your account (4)

Your account has been created for ARC16!
Please make sure that “ARC16” is displayed in the top-left corner.

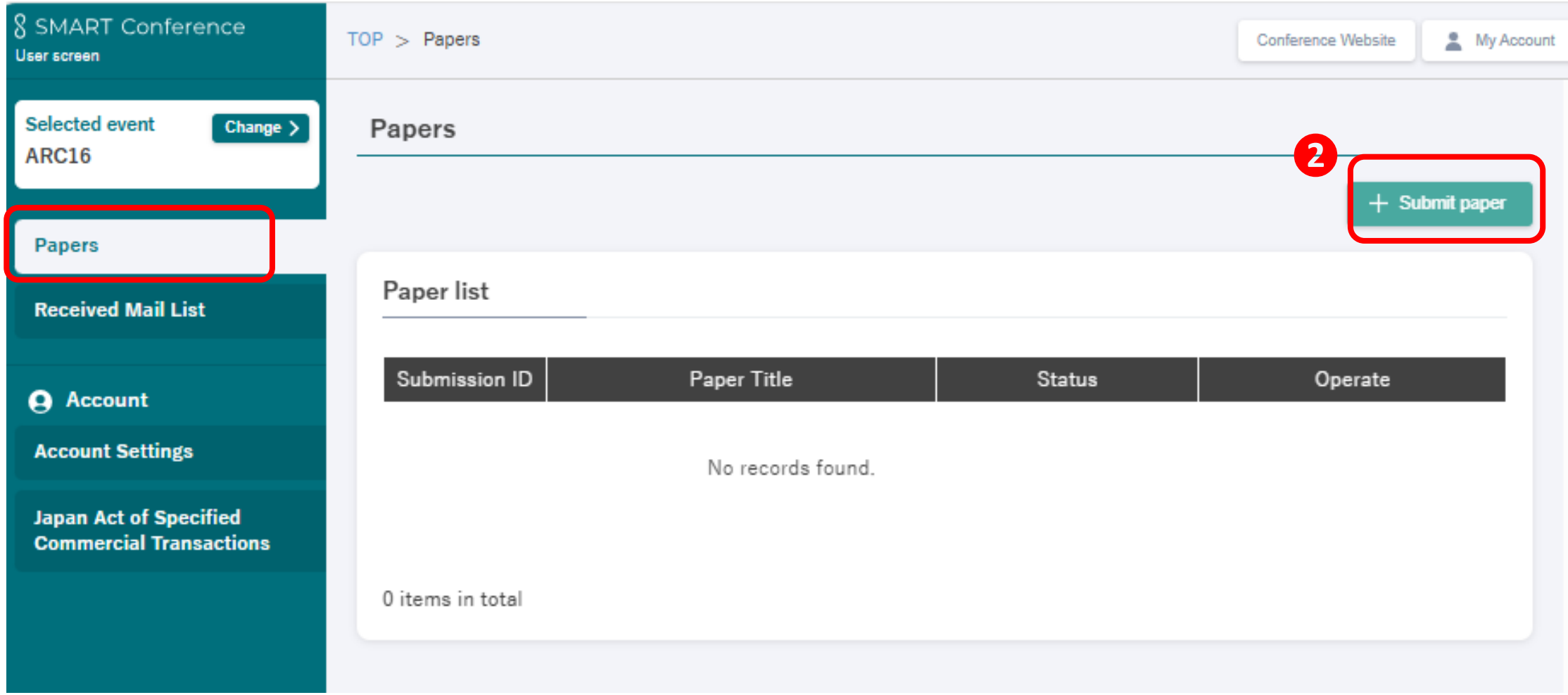




※This is displayed when you already selected the ARC16.

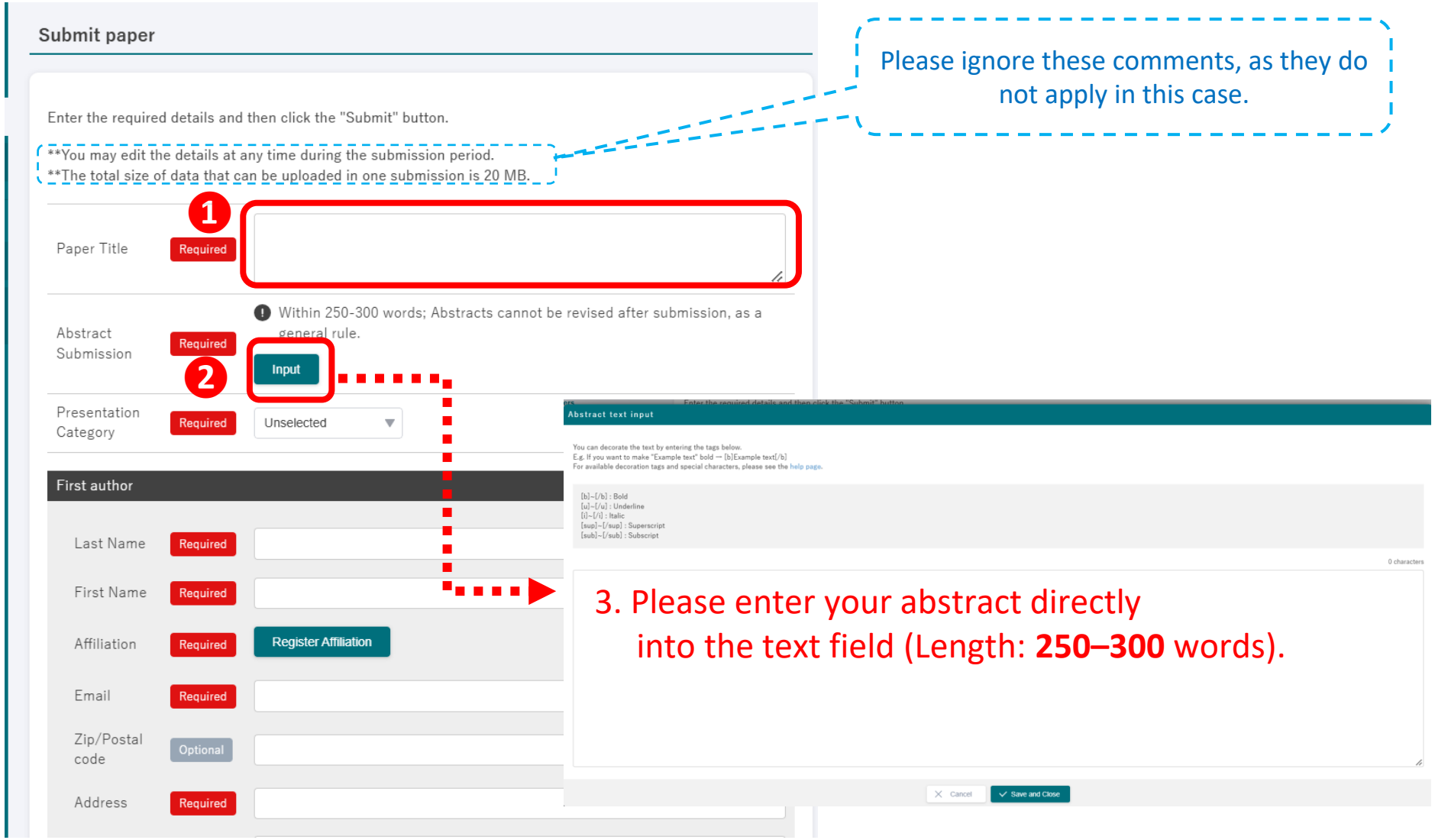
ARC16 | How to Submit your extended summary? (3) – Submit your extended summary

1. Select “Papers
2. Click “Submit paper”



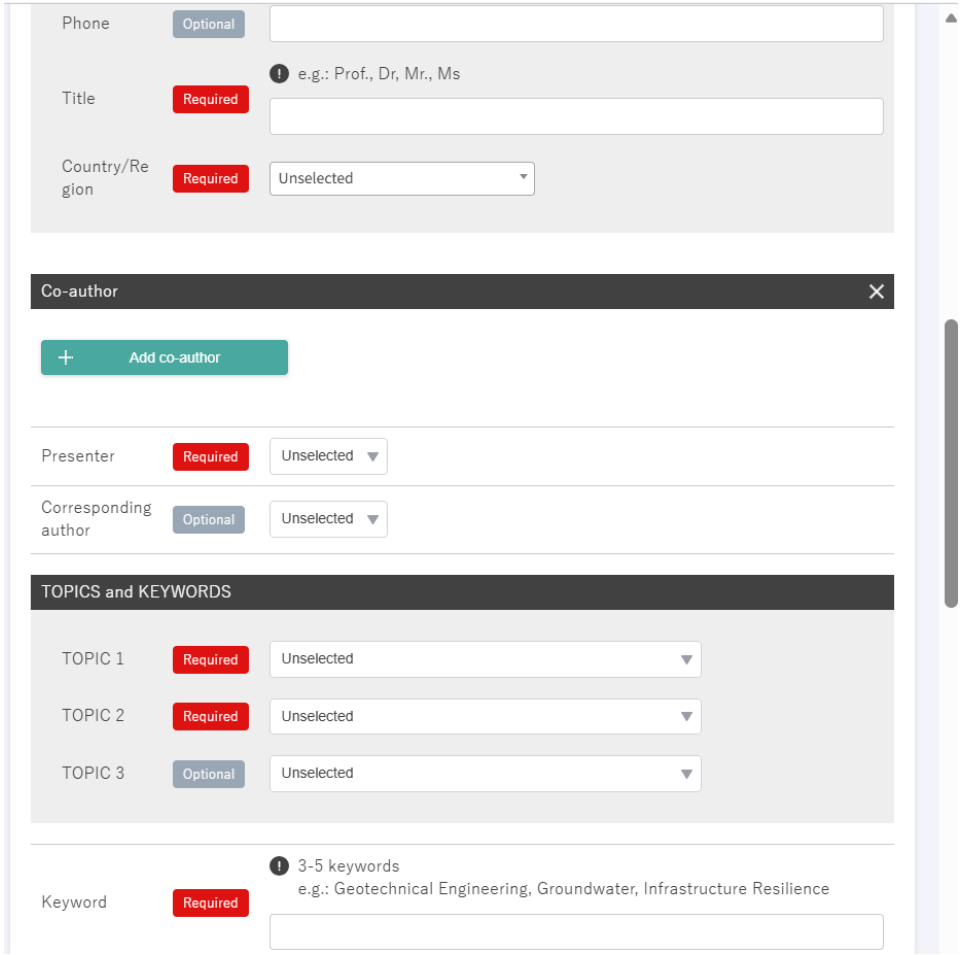
ARC16 | How to Submit your extended summary? (4) – Enter your paper information

1. Enter your paper title
2. Click “Input”

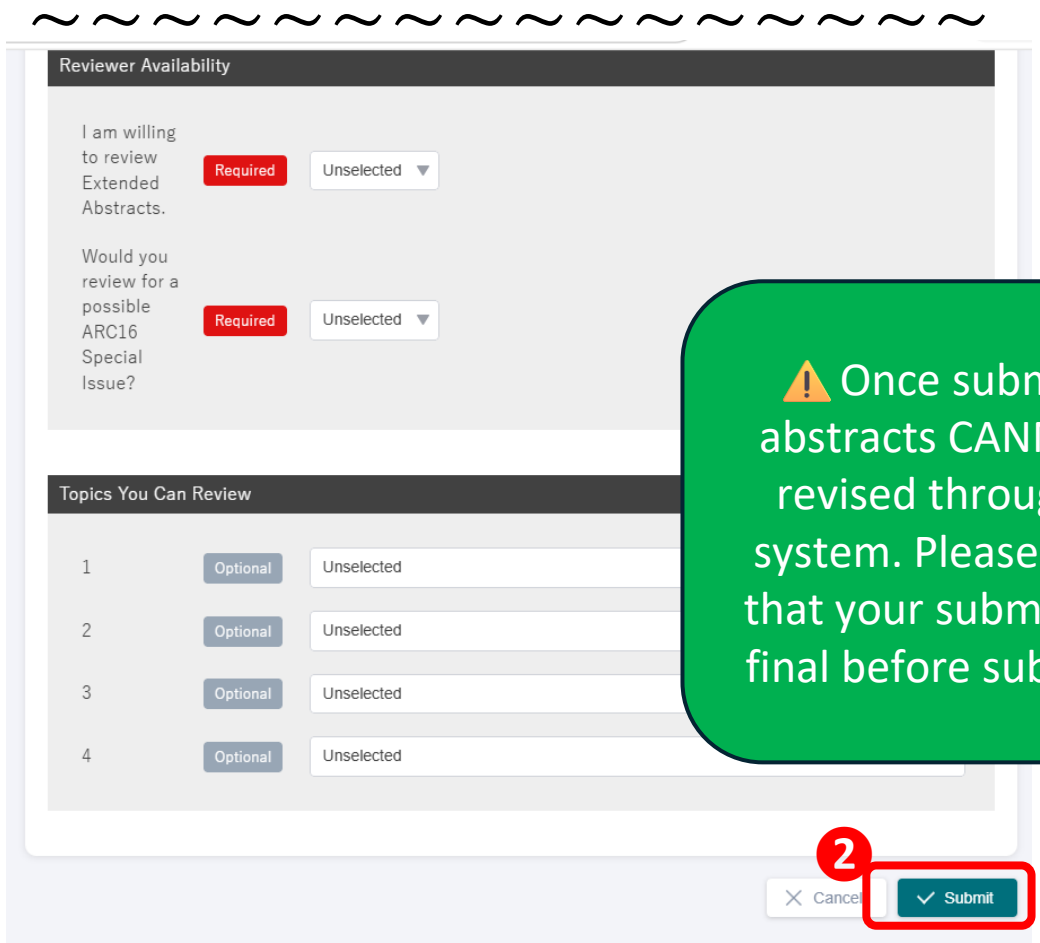


ARC16 | How to Submit your extended summary? (5) – Complete your submission

1. Enter your papers information.
2. Please review your submission carefully before submitting.



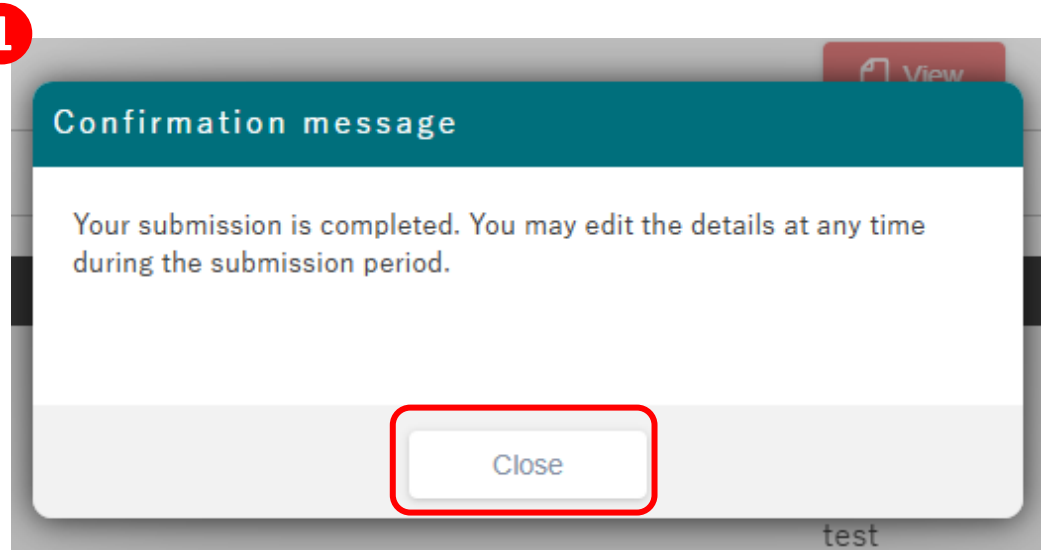
3. Click “Submit” to finish entering information.

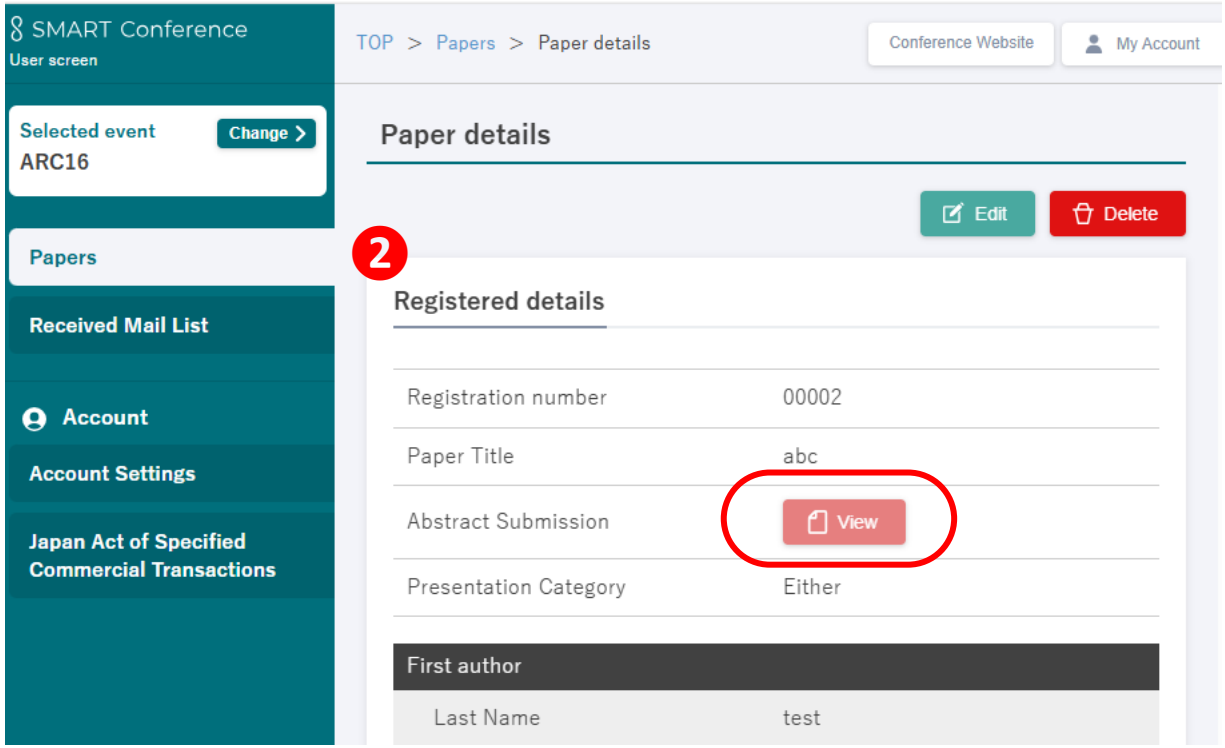


⚠ Once submitted, abstracts CANNOT be revised through the system. Please ensure that your submission is final before submitting

ARC16 | How to Submit your extended summary? (6) – Completed!

1. A confirmation message will appear.
2. Your Extended summary is listed in your account.





Please note: <u>Once submitted, abstracts CANNOT be revised.</u>
Once submitted, abstracts cannot be revised , as they are immediately sent for review.
ARC16 rules prohibit changes after submission.